



CITY OF NEWBERRY

SOUTH CAROLINA

PLANNING & DEVELOPMENT SERVICES

BOARDS AND COMMISSIONS APPLICATION

Board/Commission: _____
(List the board/commission for which you are applying; If applying for multiple boards, submit separate application)

City Boards and Commissions

- Architectural Review Board • Accommodations Tax Advisory Commission • Housing Authority Board • Planning Commission • Miss Newberry Scholarship Board • Zoning Board of Appeals • Construction Board of Appeals • Newberry Opera House Foundation Board

Name: _____
Please Print

Street Address: _____

Mailing Address: _____

Best Contact Phone: _____ E-Mail: _____

Why would you like to serve on this board/commission? (Attach resume or additional information.)

List any experience, education or interest which would enhance this board/commission.

Signature

Date

Thank you for your interest and willingness to serve the City of Newberry. Please refer to the requirements to be a qualified applicant. If requirements are met, the applicant may be contacted for additional information. Application does not guarantee appointment to a board. Board seats are limited and appointed according to specific guidelines/bylaws at the will of City Council.

Questions should be directed to the Planning & Development Services Department at (803) 321-1019. Applications should be submitted in person at City Hall located at 1330 College Street, mailed to the address listed below, or emailed to boardsandcommissions@cityofnewberry.com.



REQUIREMENTS FOR INDIVIDUAL BOARDS & COMMISSIONS of the CITY OF NEWBERRY

- I. **Architectural Review Board (5 members):**
 - ✓ Must live in the City.
 - ✓ Demonstrated interest in historic preservation.
 - ✓ Meet the six-hour state orientation requirement and three hours per year continuing education requirement.
 - ✓ Be able to meet at 9AM on the third Thursday of the month.

- II. **Accommodations Tax Advisory Commission (7 members):**
 - ✓ Must live in the City
 - ✓ Must be employed in the hospitality industry (restaurant, lodging, etc.)

- III. **Housing Authority Board (7 members):**
 - ✓ Must live in the City
 - ✓ One Board member must be a Housing Authority resident

- IV. **Planning Commission (7 members):**
 - ✓ Must live in the City.
 - ✓ Demonstrated interest in the planned growth of the City.
 - ✓ Meet the six-hour state orientation requirement and three hours per year continuing education requirement.
 - ✓ Be able to meet at 5PM on the third Monday of the month.

- V. **Miss Newberry Scholarship Organization (7 members):**
 - ✓ Be a resident of Newberry County or employed by Newberry College
 - ✓ Prior Experience with the Miss South Carolina and/or Miss America Organization Scholarship Organizations or like scholarship programs for teen and young adult females
 - ✓ Be able to attend meetings regularly when scheduled to support requirements to maintain standing within the Miss South Carolina Scholarship Organization – both locally and at State level
 - ✓ Must be willing to put forth time, talent and token on behalf of the MNSO
 - ✓ Must be vetted by the MNSO Board Members and recommended to Council for appointment

- VI. **Zoning Board of Appeals (5 members):**
 - ✓ Must live in the City.
 - ✓ Meet the six-hour state orientation requirement and three hours per year continuing education requirement.
 - ✓ Be able to meet at 10AM on the fourth Wednesday of the month.

- VII. **Construction Board of Appeals (5 members):**
 - ✓ Meets on an as needed basis.
 - ✓ Demonstrated interest in the construction or building codes industry.

- VIII. **Newberry Opera House Foundation Board (17 members):**
 - ✓ To be vetted by NOHF Board members and recommended to City Council for appointment.
 - ✓ Must be willing to put forth time, talent and token on behalf of the NOH.