



## 2018 Pork in the Park Cooker's Packet

The 12<sup>th</sup> annual Newberry Pork in the Park Barbecue competition is presented by the City of Newberry Parks, Recreation, and Tourism office. We are excited to announce that this year's event is sanctioned by Southern Barbecue Network! This year's event will take place on **April 21, 2018 in Downtown Newberry**. You will find the Southern Barbecue Network (SBN) guidelines enclosed in your packet. Awards will include Grand Champion, and 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> places in our three competing categories. We will also have a Taster's Choice winner!

### Prizes for each Category

**Taster's Choice- \$50**  
**3<sup>rd</sup> \$150 & Trophy**  
**2<sup>nd</sup> \$250 & Trophy**  
**1<sup>st</sup> \$400 & Trophy**

**Grand Champion-\$600 & Trophy**

### Time Line

**Registration Application Deadline: April 6<sup>th</sup>, 2018 or First 20 Teams**

**Check-In & Meat Inspection:** Friday April 20, 2018 from 3:00pm - 4:30pm. Teams will be allowed to set up immediately after their meat inspection. Meat Inspection will take place at your booth location upon your arrival.

**Cooks Meeting:** Friday April 20, 2018 @ 5:00pm (Memorial Park)

**Saturday April 21, 2018 Turn in Times: PLEASE NOTE WE ARE CONVERTING TO SBN STANDARDS FOR TURN IN TIMES**

**Boston Butt 10:00AM (9:55-10:05am)**

**Pork Ribs 11:00AM (10:55-11:05am)**

**Chicken 12:00PM (11:55am-12:05pm)**

**Awards will be announced from the Stage in Memorial Park at approximately 3:15 PM.**

# Pork in the Park Rules and Regulations:

## 1. SUBMISSION OF APPLICATION DOES NOT GUARANTEE A SPACE.

### QUALIFICATIONS:

2. Pork in the Park is a competitive BBQ event. Booth spaces will be sold to competitors and vending is encouraged. Only 20 teams will be accepted into the event. Only 10 of said teams will be allowed to be *competition only* teams.
3. **Food Samples:** We ask that ALL teams provide samples of at least **1 ounce** of their BBQ to patrons who've obtained a sample punch card from our sales booth during the event (50lbs of butts per team of sample meat will be provided by our sponsors for you to prepare). **600 ONE ounce sample cups will be provided to you by the event.** The event will sell punch card tickets for the samples, limited to **600 sales.** Net proceeds for sample tickets will go to the Newberry County Relay for Life (Cancer Research).
4. **Food Vending:** Teams who are vending should provide an adequate description of their products. **Teams that plan to vend at the Newberry Pork in the Park must submit their CERTIFICATE OF LIABILITY INSURANCE listing the City of Newberry as additional insured prior to the registration deadline. Please see example to insure you are submitting the correct form.** No changes can be made to vending status after application deadline. No vending equipment will be supplied. FRYING IS PROHIBITED AT THE NEWBERRY PORK IN THE PARK. Further food vendor instructions are listed at the end of this packet.
5. **Meat Categories: 3 Total** Boston Butt, Pork Ribs, and Chicken. All meat must fit the criteria found in the SBN contest rules. To compete to win Grand Champion, teams must compete in all 3 categories.
6. **Teams are responsible for providing all competition meats. NO COMPETITION MEAT will be provided by the event.**
7. Any teams not checked in or whose meat is not inspected during designated check-in/meat inspection times will be disqualified from the contest without a refund of deposit or competition fees. All meat must arrive at inspection unseasoned, however pre-trimmed meat will be allowed.
8. All teams must comply with the City's quiet hour ordinance or will be disqualified from the contest without a refund of deposit or competition fees. The use of radios or amplifying equipment will not be allowed during quiet hours. **Quiet hours are from 11:00pm to 7:00am**
9. All vehicles, including competitor's vehicles, must be out of event area by 7am on Saturday morning or they will be towed. If a competitor is asked more than twice to move a vehicle by staff, the team will be disqualified from the contest without a refund of deposit or competition fees. The only time vehicles can return to event area will be after 3:30pm that same day. **If your vehicle is a part of your cooking set up you must receive written permission from the event organizer to have the vehicle in the area. Additionally said vehicle MUST be parked within your cook space- you are not allowed to park on any side streets within the event area!**
10. **ALL COMPETITORS MUST FOLLOW SBN RULES AND REGULATIONS.**
11. The event reserves the right to reject applications that do not meet the standard qualifications. Our goal is to provide a quality experience for the cooker, vendor, and patrons. Rejected applications will be returned with payment.

## **BOOTH SPACES:**

12. **16 Booth Spaces are 15x20 foot spaces. TEAMS MAY NOT EXCEED THESE BOUNDARIES.** Boundaries will be marked for your convenience. **4 Booth Spaces are 15x25 foot spaces, but there is an additional fee. Spaces are first come first served. Please specify booth size on your Pork in the Park application.**
13. Parks, Recreation, and Tourism staff members will assign team locations. Teams will be notified in advance of their assigned space number. All spaces will be available on a first come, first served basis. Teams must set up in their assigned space. Those who refuse to set up in their assigned space will be asked to leave and will be disqualified from the contest without a refund of deposit or competition fees. No assigned cooking space or device shall be shared.
14. **Teams may not exceed the limits of their cooking space.** Please be sure to account for all equipment when filling out our application. **Campers/Camping Tents will not be allowed in the event area to comply with city ordinances.** All supplies used shall remain within the teams cooking space. All seasoning and cooking of product (competition meat and meat to sell) shall not exceed boundaries of cooking space. Therefore, once a team has checked their meat in, the meat must remain in assigned cooking space until turn-in time.
15. It is the responsibility of the contestants to see that the team's assigned cooking space is clean and orderly during and following the contest. **All trash produced by your booth should be placed in the assigned large dumpster located on McKibben Street throughout and following the contest.** DO NOT move event "roll carts" to your booth location for your personal use- you MUST use the large dumpster for any and all trash. Please DO NOT throw cardboard away in trash. A cardboard recycling bin is located in the Friend St. Parking lot nearby for cardboard trash.
16. There will be a designated point for you to dispose of hot ash at the event, however we do not have grease/graywater disposal. Please plan to bring containers to properly dispose of your grease/graywater after the event. You can put filled containers in the dumpster provided.
17. There will be two designated water supply points during the event. Teams will be allowed to connect water hoses to water supply points. Please plan to share!
18. Each vendor will be limited to ONE 20 amp service with two outlet plug-ins. All outlets are of GFCI type. Any vendors who violate the electrical policy will be excluded from future City of Newberry events.
19. **NO TENTS, SANDBAGS, TABLES, CHAIRS, OR TUBS PROVIDED.**

## **EVENT STATUS:**

20. If sustained winds of 20 MPH or more are forecasted or occur on the day of the event all vendors will be required to remove their tents to a specified location. All teams will be provided 2 sandbags to attach to legs of tents provided by the event. Please see an event rep for zip ties to attach. Any adjustments to the scheduling of the event due to inclement weather will be decided by 5pm on the Thursday prior to the event. Any cancellations or changes to the event schedule will be posted at [www.newberryporkinthepark.com](http://www.newberryporkinthepark.com). Entry fees can be refunded, or credited to the 2019 Pork in the Park event if the event is cancelled due to weather.

## **THE FOLLOWING RULES, REGULATIONS, TAX AND LICENSE INFORMATION APPLIES TO ALL FOOD VENDING AT CITY OF NEWBERRY EVENTS**

### **RULES AND REGULATIONS**

- No cooking with open flames under tents! Outdoor grilling must conform to local fire codes.
- All Food Vendors must have a fire extinguisher (minimum requirement: 10 pound A-B-C extinguisher).
- All Food Vendors are required to comply with SC DHEC Regulation 61-25, Retail Food Establishments.\*
- All meats must possess USDA or state DA inspection certification.
- All Food Vendors are required to obtain and submit a copy of your certificate of liability insurance which must name the City of Newberry as an additional insured and as the certificate holder. In addition the copy must indicate that coverage is for the specific event and coverage must be in effect for the dates of the event.\*\*
- **Violations of Rules and Regulations may result in exclusion from future City of Newberry events and vendor may be asked to leave the event- no refunds!**

**TAXES & LICENSE:** Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also required to hold a state Business License. Although you do not have to present a copy to the event organizer, Please be sure to have a copy of your license with you at the event should a SCDOR representative be present.

\* You may access a copy of the SCDHEC guidelines for food service at special events at the following web link, or by visiting your local SCDHEC office for a hard copy of the information. Go to [www.scdhec.gov/food](http://www.scdhec.gov/food) and click on Regulation 61-25. Be sure to take a look at Chapter 9 (specifically 9-9) for event specific information. Also take a look through their fact sheets listed on [www.scdhec.gov/food](http://www.scdhec.gov/food) for great food safety information.

\*\* Your insurance provider should be able to send this information in to us on your behalf. Please have them contact us at 803-321-1015, email us at [mkopp@cityofnewberry.com](mailto:mkopp@cityofnewberry.com), or send by mail to City of Newberry PRT, PO BOX 538, Newberry, SC 29108.

### **Registration Application Deadline is April 6, 2018 or First 20 Teams**

**Teams will be notified of registration application status within one month of submission. NO TEAMS WILL BE ACCEPTED WITHOUT THE COMPLETED COMPETITORS APPLICATION & FEE.** Approved vendors will be mailed a welcome packet including map with their booth location, parking pass, and vendor guidelines two weeks prior to event.

**Check In and Meat Inspection: Friday, April 20 from 3:00pm-4:30pm**

**\*\*Break Down: Saturday, April 21 from 3:30pm-5:00pm**

**\*\*Vendors are asked to remain open until the official break down period, or be subject to application rejection for future City of Newberry Events.**

### **Pork in the Park Booth Space Rental**

**\$125 fee due with application**

- **NO Refunds Given to approved vendors After Registration Application Deadline** •
  - **Checks will be returned if vendor approval is not granted** •
- Please keep this page for your records.