

City of Newberry's: FACADE IMPROVEMENT GRANT APPLICATION

SPECIAL APPLICATION FOR OPENING OF LIMITED GRANT FUNDS IN APRIL 2018

Applicant's Name _____ Phone # _____

___ Owner ___ Tenant Business/Building Name _____

Applicant Address _____ email _____

Property Owner's Name _____ Phone # _____

Mailing Address _____ email _____

Length of Time at this location _____ Length of remaining lease term (if applicable) _____

Description of Project (attach additional pages as needed)

Total Estimated Cost of Improvement \$ _____

Please Check:

- I have attached project plans, specifications or other appropriate design information. *A professional architectural plan is not required.*
- I have attached samples of paint colors to be used on facade improvements or signage.
- I have attached a photograph(s) of existing condition of the property.
- I have attached copies of cost estimates for the project (minimum of two (2) estimates required)
- I have attached written permission from the property owner, if applicable.
- I understand that grant funds must be used only for the project described in this application. The work must be completed **BY JUNE 20, 2018**. All work must be completed according to state and local building codes and ordinances and approved, when necessary, by the proper authorities.
- I also understand that this application must be reviewed before any work is done on the project and that no projects will be funded if work was started/completed prior to the application's approval.
 - I understand that I am responsible for the maintenance of the facade improvements described here for a period of three (3) years from the date of project completion or until such time as the building is sold.
 - I understand the improvement grant must be used for the project described in this application and that the City's Architectural Review Board (ARB) must review the application and must approve it

prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.

- I acknowledge that the City of Newberry is obligated only to administer the grant procedures and is not liable to the applicant, owner or third parties for any obligations or claims of any nature growing out of, arising out of or otherwise related to the project or application undertaken by the applicant and/or owner. There is no principal/agent or employer/employee relationship between the City of Newberry and the applicant and/or owner.

- I acknowledge that this application must be accepted and all prerequisite rules and regulations must be complied with before the application can be considered for acceptance.

- I have attached the project plans and specifications or other appropriate design documentation

Applicant's Signature _____ Date _____

Property Owner _____ Date _____ (if
different from above)

Please complete and return to: City of Newberry's Administrative Services, Attn: Mary Alex Kopp, PO Box 538, Newberry, SC 29018

This application has been approved by the following:

Signature, City Building Official _____ Date _____

Signature, City Manager _____ Date _____

Signature, ARB Committee Chair _____ Date _____

Conditions/Comments:

**SPECIAL APPLICATION FOR OPENING OF LIMITED GRANT FUNDS IN APRIL 2018
Timeline**

Applications Accepted Starting: APRIL 3, 2018

Application Deadline: MAY 16, 2018

ARB Application Approval by: MAY 17, 2018

Project Completion On or Before: JUNE 20, 2018