



Criminal Background Screening Consent Form

All prospective applicants for participation as a game staff/volunteer with the City of Newberry Parks, Recreation and Tourism Department (PRT), are required to comply with the City's policy to secure criminal history information as part of their screening process by providing the information requested below. This form should be returned with the application form and signed Code of Conduct Policy.

Name: (Last) _____ (First) _____ (M) _____

Maiden Name previously used: _____ Gender: Male Female

Street Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

NOTE TO APPLICANT: The following information is required to obtain an accurate background check. All information is kept completely confidential. You will be contacted only by the PRT Director or Athletic Program Staff should disqualifying information be returned. The intent of the search is to protect the youth program participants and not to reveal any information about the applicant outside of those authorized to perform the screening procedure.

Date of Birth (mm/dd/year): _____ / _____ / _____

Social Security Number: _____ - _____ - _____

Driver's License Number: _____ State if not SC: _____

Do you have any past offences or charges pending that would disqualify you based on the Background Screening Disqualifiers as noted in the Criminal Background Screening Policy?

YES NO

If yes, but there are mitigating/extenuating circumstances you would like to have considered, please submit this Consent Form with your request for a review, the charges in question and an explanation of the mitigating/extenuating circumstances. There is no guarantee that reviews will be granted.

I hereby authorize the City of Newberry PRT Department to conduct a criminal background history search and sex offender registry search. I further hereby release the individual conducting the search, and the City of Newberry, from any and all liability, claims and damages, including, but not limited to, claims for releasing or using information revealed as part of this search. I also understand and acknowledge that false information provided by me on criminal convictions will result in disqualification from consideration as game staff/volunteer with the City of Newberry PRT Department.

Signature: _____ Date: _____



Youth Sports Game Staff/Volunteer Application

Please complete the entire application (both sides in legible printing).
Incomplete and/or unsigned applications will not be processed.

Name: (Last) _____ (First) _____ (M) _____

Street Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

Phone #: Home- _____ Work- _____ Mobile- _____

Check all positions applying for:

- Head Coach Assistant Coach
 Official Scorer Clock Operator Chain Crew

Check all sports applying for:

- Baseball Softball Football Cheerleading Basketball Soccer

Is your child participating in the league(s) noted above? Yes No

If yes, Child's name: _____

Have you participated here before? As Coach Game Staff No

If yes, sport(s)/season(s): _____

References: (Please list at least three personal, non-family and one employment reference)

Name	Phone	Relationship to you

Being involved in youth sports is an HONOR, not a right!

Please continue to reverse side →



Youth Sports Game Staff/Volunteer Code of Conduct Policy

As a youth sports game staff/volunteer with the Newberry Parks, Recreation and Tourism Department I recognize that the most important contribution I can make is to aid in the development of the youth participants through my proper behavior and a sportsmanlike approach that encourages fun above all else. As a means to accomplish this I acknowledge that the guidelines and principles outlined below express the philosophy I seek to uphold while allowed to participate in the program.

- I will treat each coach, player, official and administrator with respect and dignity.
- I will provide a sports environment that is free of drugs, tobacco and alcohol, and I will refrain from their use at all youth sports events and/or practices.
- I will lead by example in demonstrating fair play and sportsmanship in carrying out my duties.
- I will remember that I am associated with a youth sports program and that the game is for children and not adults.
- I will not touch a child in an abusive or sexual manner and I will refrain from using abusive or profane language toward a child at all times.

I acknowledge, by my signature below, that I have read and will attempt to abide by the guidelines outlined above and recognize that failure to do so may result in disciplinary action which may result in my removal as a youth sports coach/official as determined by the Newberry Parks, Recreation and Tourism Department.

Signature: _____ Date _____

Note:

A letter, which includes a copy of the completed background screening report & Summary of Rights, will be sent to every volunteer where a criminal record from the public records database is reported to your local League. According to the Fair Credit Reporting Act (FCRA), you must obtain authorization from the applicant before performing a background check. Failure to comply with FCRA requirements imposes civil liability.

Sex offender registry data in a few states is obtained through a Name-Only-Search and uses no other identifiers such as date of birth and/or social security number. It is very important to notify all volunteers that if a criminal record is identified in any of these states that use Name-Only-Searches, that person will receive a report from First Advantage; showing that his/her name was identified on a criminal record. **Please note, this may or may not be the person for whom the league is conducting a background check.**